

BRISTOL OLD VIC THEATRE CLUB

ANNUAL GENERAL MEETING

AGENDA for the 74th Annual General Meeting to be held via Zoom on Saturday, 21 November 2020 at 11.00 a.m.

1. Apologies for absence
 2. Minutes of 73rd AGM held on 23rd November 2019
 3. Committee Report and questions on the report
 4. Treasurer's Report:
 - Adoption of the accounts for 2019 - 2020
 - Annual Subscription for the year from 1st April 2021
 - Appointment of Auditor for Financial Year 2020 – 2021
 5. Nominations for election to the Committee
 6. Relationship with BOV
 7. Consideration of any Resolutions received
 8. Any Other Business
-

Secretary's Note:

Committee Members are due to retire in 2020 are Pam Turner, Ruth Watson and Carol Bryant.

Alex Turasiewicz has been appointed during the year, and needs formal election. There are a further 4 places available on the committee.

Members are reminded of the following requirements set out in the Constitution:

Rule 3 (d)

A nomination for membership of the Committee shall be in writing to the Secretary, not less than 14 days before the AGM (*i.e. by Saturday, 7 November*) supported by two Members (*Proposer and Secunder*) who shall provide the name and address of the nominee and state that the consent of the nominee has been obtained.

Rule 5 (a)

Any Resolution may be proposed by the Committee, or by any member with the written support of 20 other members, and shall be submitted to all members at a General Meeting, a copy of the proposed resolution having been sent to all members with the notice of the meeting not less than 21 days before the meeting.

All correspondence to: BOV Theatre Club,
35 Bibury Crescent,
Westbury-on-Trym,
Bristol, BS9 4PP

or by email to: mail@bovtc.org.uk

| Bristol Old Vic Theatre Club | | | |
|--|---------|-------------|-------------|
| Income/expenditure account for year ended 31st March 2020 | | | |
| | 2020 | | 2019 |
| Membership and circulation | | | |
| Subscription | 3801 | | 4009 |
| donations | 366 | | 159 |
| | | 4167 | 4168 |
| less | | | |
| Newsletter production/Printing | 3417 | | 2572 |
| Newsletter Posting | 165 | | 272 |
| Membership post/print/st | 155 | | 210 |
| | | 3737 | 3053 |
| surplus | | 430 | 1115 |
| | | | |
| Club Activities | | | |
| In conversation | -470 | | -679 |
| trips | 159 | | -695 |
| BOVTC events | 8 | | -17 |
| BOVTS events | -295 | | -405 |
| | | | |
| Surplus/deficit | | -597 | -1796 |
| | | | |
| Fundraising | | | |
| merchandising | 57 | | 0 |
| Bequests | | | |
| other income | | | |
| Interest on deposit | 1 | | 2 |
| | | 58 | 2 |
| Awards to students | | | |
| Theatre school awards | -300 | | -450 |
| | | -300 | -450 |
| Donations | | | |
| BOVTS | | | |
| Young Company | | | -750 |
| BOV | | | |
| Others | | | |
| | | 0 | -750 |
| Other expenditure | | | |
| IT/website costs | -205 | | -499 |
| Fees | | | |
| Public liability | -296 | | -269 |
| Committee expense | 0 | | 0 |
| misc | -47 | | 0 |
| | | -548 | -768 |
| Surplus/deficit for year | | -958 | -2647 |
| | | | |
| BALANCE SHEET AS AT 31st March 2020 | | | |
| | 2019-20 | | 2018-19 |
| ASSETS | | | |
| Trips/ tickets purchased in advance | | 1265 | 1728 |
| Bank current account | | 1768 | 1551 |
| Bank deposit account | | 5234 | 5233 |
| | | | |
| Total Assets | | 8267 | 8511 |
| LESS LIABILITIES | | | |
| Trips/ tickets sold in advance | | -1998 | -1285 |
| Sundry creditors | | -6 | -6 |
| | | | |
| Net Assets | | 6263 | 7220 |
| | | | |
| Represented by: | | | |
| Accumulated Fund at 1st April 2019 | | 7220 | 9867 |
| Surplus /Deficit for the year | | -958 | -2647 |
| Accumulated Fund at 1st April 2020 | | 6263 | 7220 |

Compiled by

Gary Hall
BOVTC TREASURER/CO-CHAIR

Approved by

Guy Keith Miller
BOVTC CO-CHAIR
on behalf of committee

Audited by

David Chalmers
Extrenal Auditor

BRISTOL OLD VIC THEATRE CLUB
Draft Minutes of 73rd Annual General Meeting

Held in The Weston Studio, Bristol Old Vic, King Street, Bristol
Saturday 23 November 2018 at 11.00 am.

Over 50 members were present (sufficient for a quorum)

Gary Hall welcomed everyone to the 73rd AGM of the Theatre Club. He announced that he and Guy Keith-Miller (GKM) were co-chairs of BOVTC. GKM stated that we weren't able to show the round up of events video, but that it will be posted on our website: www.bristololdvictheatreclub.org.uk

1. **Apologies for absence** were received from Jean Kinsey, Myra Abbott, Maggie Davies, John Thorne, Gillian Moffitt, Wendy Walker
2. **Minutes of the 72nd** AGM held on 3 November 2018 and published with the Newsletter were proposed as a correct record by John Bedford (JB) and seconded by Alex Turasiewicz (AT).

The minutes were agreed by all present.

3. **Committee Report and questions or comments arising from it**

The following committee members delivered elements of the report:

Guy Keith-Miller summarised the years focus had been for stability of activity. 11 Newsletters had been produced and the same level of events had been maintained. He referred to discussions with BOV and to the changeover in chair.

It was observed that there are vacancies for committee members. Pam Turner (PT) spoke on the membership: noting that numbers had slowly declined for a number of reasons including increasing age and ill health and the fact that people fail to renew their membership or move away. 56 people had left during the year and 11 joined giving a membership of 228. Since the building work in the BOV, membership forms had not been displayed in a position to attract people. Members are encouraged to spread the word and talk about the benefits of the club. PT announced the phasing out of membership cards on renewal which will save £86 postage. They can still be requested if required.

GKM spoke of the production of the now full colour newsletter each month with a number of articles provided by outside related sources. The Newsletter provides news, information of upcoming events and reviews. Additional emails during the month are kept to a minimum and used for newly arising invitations, and for short notice events which are thought to be newsworthy to share with members. A facebook page has been launched and members are encouraged to 'like' and share posts.

Andrea Harrington (AH) summarised the range of In Conversations and In House Days. BOVTC have worked closely with BOV management, visiting production companies and the Wardrobe Theatre. The club has and will continue to bring you a variety of interesting and entertaining guests. Podcasts will continue to be stored on our website.

GH reminded us that during the year the club had enjoyed the luncheon circle, BBC tour, Bristol Costume Services tour and Club nights in BOV bar.

FH spoke of the discussions throughout 2019 with BOV. Charges to the club for venue and staff costs at a commercial rate has increased our costs. Tom Morris has spoken of his appreciation and support of the club. GKM and GH continued the update following on from FH. The new Executive Director Charlotte Geeves

(CG) values the input of BOVTC and wishes to support and promote positive engagement between BOV and BOVTC. CG expressed that she believes that the BOV Friends and BOVTC offering can complement each other. Ten InCon days for 2020 have been agreed. GH/GKM and CG have discussed a new funding mechanism which allows for a reduction in event costs and allows the club the opportunity to be involved with supporting and funding projects. The first of these will be a redevelopment of the BOV Green Room. BOV have offered assistance with the rebranding of our logo, marketing leaflet and refreshing of the website.

Marie Mackle (MM) reported on links with theatrical venues including a new relationship with Aisha Ali who is now our link at The Wardrobe Theatre. Shows held at the Tobacco Factory will continue to be promoted via the Newsletter.

Ruth Watson (RW) commented that despite the Theatre Collection being open for two years very few donations had been received from BOVTC. Members are encouraged to donate anything related to the history of the club to create an historical legacy for future generations.

John Bedford (JB) commented on the good relationships with Bristol Old Vic Theatre School and the events programme. JB reminded us of alumni from BOVTS i.e Erin Docherty and Olivia Coleman both of whom are in 'The Crown'. He expressed his gratitude to Peter Leppard for his work. Paul Rummer, Principal, will be leaving the school in March.

Elaine Togneri (ET) observed that there are a number of individuals whose help is greatly appreciated and these include the mailing and stewarding teams, Newsletter reporters and members who help with catering. Thanks went also to Marc Pepperell who manages the website, trips organiser Gary Gostelow, Alex Turasiewicz who manages our links with the Wardrobe Theatre and Engagement and Arthur Turner, photographer. Ernie Peck thanked the committee for their involvement.

PT stated that this had been an exceptional year. BOVs 'Year of Change' had resulted in new ways of working. FH stood down as chair in April handing over to GH and GKM. She is now standing down from the committee. AT resigned and Marie Mackle and Maggie Davies were appointed. Sadly John Luckes, Alan Routledge and Ivor Price all died during the summer. They had been long standing members of the committee, historically, and our commiserations go to their families.

Looking forward to the next year GKM and GH reminded us that our focus is to reestablish the relationship with BOV; strengthen the Theatre Club and committee membership; refresh our branding and secure the financial stability.

A summary of the report will be published in the December Newsletter.

Questions:

- Peter Leppard gave thanks to the committee and commented on the useful link between BOV and BOVTC. He suggested a new subs arrangement between BOVTC and the 'Friends'. It would enable the club to have benefits that BOV have and share i.e. cheap tickets. GH suggested that this is something that we could discuss.

- Patrick Roach thought club nights were popular with the availability of meeting actors. RW said attendance was low as attendees wanted to go home after show. Will take to the next committee meeting.
- Graham Pegg preferred our own stewards to paid theatre staff. GKM reminded members that this has been discussed with BOV and there are Health and Safety issues, but could certainly revisit.
- Julia Foxwell wondered as printing is expensive could coming under the umbrella of BOV make it cheaper. GKM said that our priority next year is to reduce costs across the board and that we will explore the suggestion. As a major expense, all aspects of Newsletter funding will be looked into in the new year.

4. Treasurer's Report:

Adoption of the Accounts 2018-2019: the accounts had been circulated with the Newsletter Gary Hall explained that the Club had an operating deficit of £2500 over last year resulting reserves being used. Adoption of the Accounts was proposed by Peter Leppard and seconded by Val Pearce and was unanimously agreed.

Annual Subscription from 1 April 2020: GH on behalf of the committee proposed that subscriptions were to be increased to £25 and £40 for a couple, student rate to remain at £8. Proposed by P Gay and seconded by John Bedford. Agreed.

Questions:

- Ernie Price asked what the projected budget for membership next year would be if numbers are falling.
- Ray Price commented that historically a rise in subscriptions result in a dip in membership numbers
- Ernie Price asked if we could charge for BOVTS events. GKm said this had not been discussed, and felt that this would not be an attractive option.
- GH reminded members that £25 is still excellent value for money, considering that much of the cost is used in mailing the newsletter. Val Pearce expressed that she likes to receive the publication through the post and potentially would be prepared to pay extra to receive it in this way, in the same way she does for another club of which she is a member.

Appointment of Auditor 2019-2020: David Chalmers was thanked for auditing the accounts for 2018-2019 and it was recommended that he continue as auditor. Proposed by PL and seconded by AT. Unanimously agreed

5. Nominations for election to the Committee

John Bedford, Gary Hall, Andrea Harrington and Guy Keith-Miller are due to retire in 2019 and all were reappointed onto the Committee.

6. Consideration of any resolutions received

None received

7. Any other business

- Following the question earlier, AT asked how members would feel about paying for InCon or events at BOVTS. PL queried how money could be taken. PL suggested that refreshments could be reviewed, which would reduce costs. JB stated that attendees at International Students party contributed a fee to the event. David Chalmers observed that the price for InCon was included in subs and is a social occasion and there would be a reluctance to pay. Other members spoke in support of an inclusive membership fee.
- FH commented that we need to look for ideas outside the club to increase the membership
- Bob Havard observed that with a merger there is always a senior partner. BOV 'Friends' is a commercial venture whereas BOVTC is a fan club.
- FH was then given flowers and gifts and thanked by GKm for her outstanding contribution to BOVTC. She replied that her 18 years of being a committee member and time as Chair, had been most enjoyable. FH referred to the many changes that had taken place over that period. She paid tribute to her colleagues present, past and deceased and spoke of the affectionate friendship around the theatre.

GH informed members that the next event is the In Conversation on the 14 December at the Wardrobe Theatre. GH closed the meeting 12.05



**Bristol Old Vic Theatre Club
Nomination Form**

I wish to nominate to be a member of the Committee of the Bristol Old Vic Theatre Club.

Signed Name

I second the nomination of to be a member of the Committee of Bristol Old Vic Theatre Club.

Signed Name

I confirm that I agree to be nominated as a member of the Committee of the Bristol Old Vic Theatre Club.

Signed Date

Address

Phone

Email

Nomination form to be returned to The Secretary, BOV Theatre Club, 35 Bibury Crescent, Westbury-on-Trym, Bristol BS9 4PP at least 14 days before the AGM. Additional copies of this form are obtainable at Theatre Club events, or from eileen_togneri@hotmail.com.



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